

**Kaoshiung Medical University**

**Year                      Semester                      Midterm/Final**

**Leave Application Form for Absence from Examination**

Date:

Department:                      Year:

Student ID:

Name:

Students must follow the “Rules and Regulation of Application of Leave” to apply for leave.

For students who are suffering from acute diseases, please submit the proof of diagnosis from the KMUH or other general hospitals upon the leave application.

For those who suffering from the loss of relatives (e.g. spouse and siblings) or any serious incidents, please provide the relevant documents for proof.

Types of leave				Details of Incident		Proof	
Sick	Private affairs	Business	Bereavement				
Module's Examination Taken During Leave					Date of Leave		
Organizer				Headman of Division of Course Registration		Head of Office of Academic Affairs	