



KMU | **INSPIRE
TALENTS**

**Kaohsiung Medical University
International Student
Registration Guide
2022-2023**

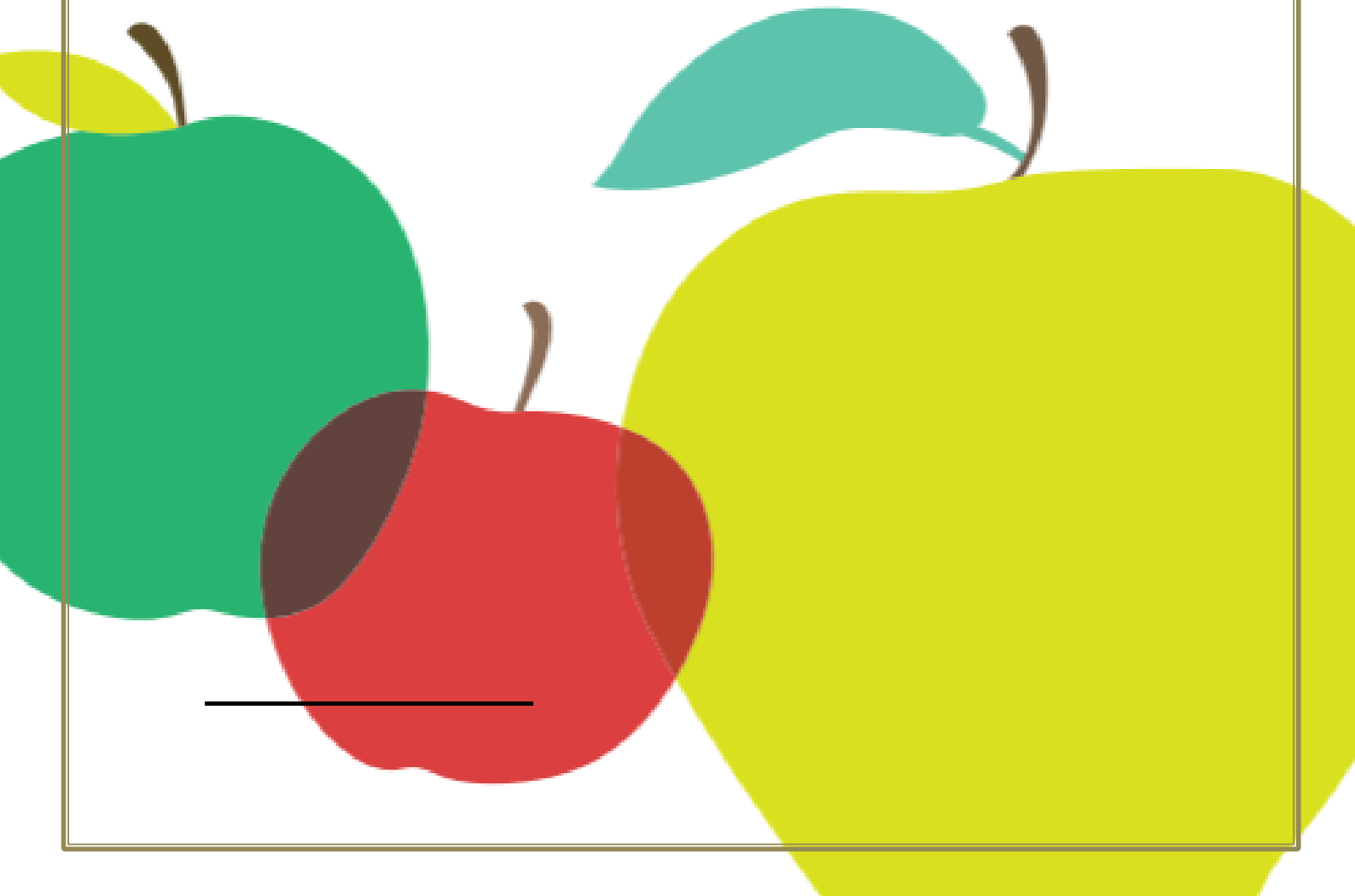




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Registration Procedures





Time Schedule of Registration

| | Issue | Program | Time | PS |
|----|---|-------------------|---|---|
| 1 | Fill in basic information on wac system and submit “ <u>International Student Admission Affidavit</u> ” and “ <u>International Student Scholarship Type A Affidavit</u> ” | M.S. / Ph.D | July 6 ~July 28 | This must be completed before registration process |
| | | Post Baccalaureat | | |
| | | B.S. | Aug 13 ~Aug 29 | |
| 2 | Alply for Dorm | M.S. / Ph.D | July 6 ~July 12 | |
| | | Post Baccalaureat | | |
| | | B.S. | Aug 12 ~Aug 17 | |
| 3. | Submit ‘ <u>Quarantine and Self-Health Management Affidavit</u> ’ | M.S. / Ph.D | Please submit it when you receive the file and confirm your flight. | We will send you the newest file in accordance with the policy in Taiwan. |
| | | Post Baccalaureat | | |
| | | B.S. | | |
| 4 | Arrive in Taiwan / campus | M.S. / Ph.D | (Tentative) | (Tentative) For the newest timing, please follow the instructions of CDC, Taiwan. (We will inform you with the latest news via email.) |
| | | Post Baccalaureat | (Tentative) | |
| | | B.S. | (Tentative) | |
| 5 | Health Exam | M.S. / Ph.D | (Tentative) July 11~ Aug. 1 | |
| | | Post Baccalaureat | (Tentative) Aug 1~ Aug. 10 | |
| | | B.S. | (Tentative) | |



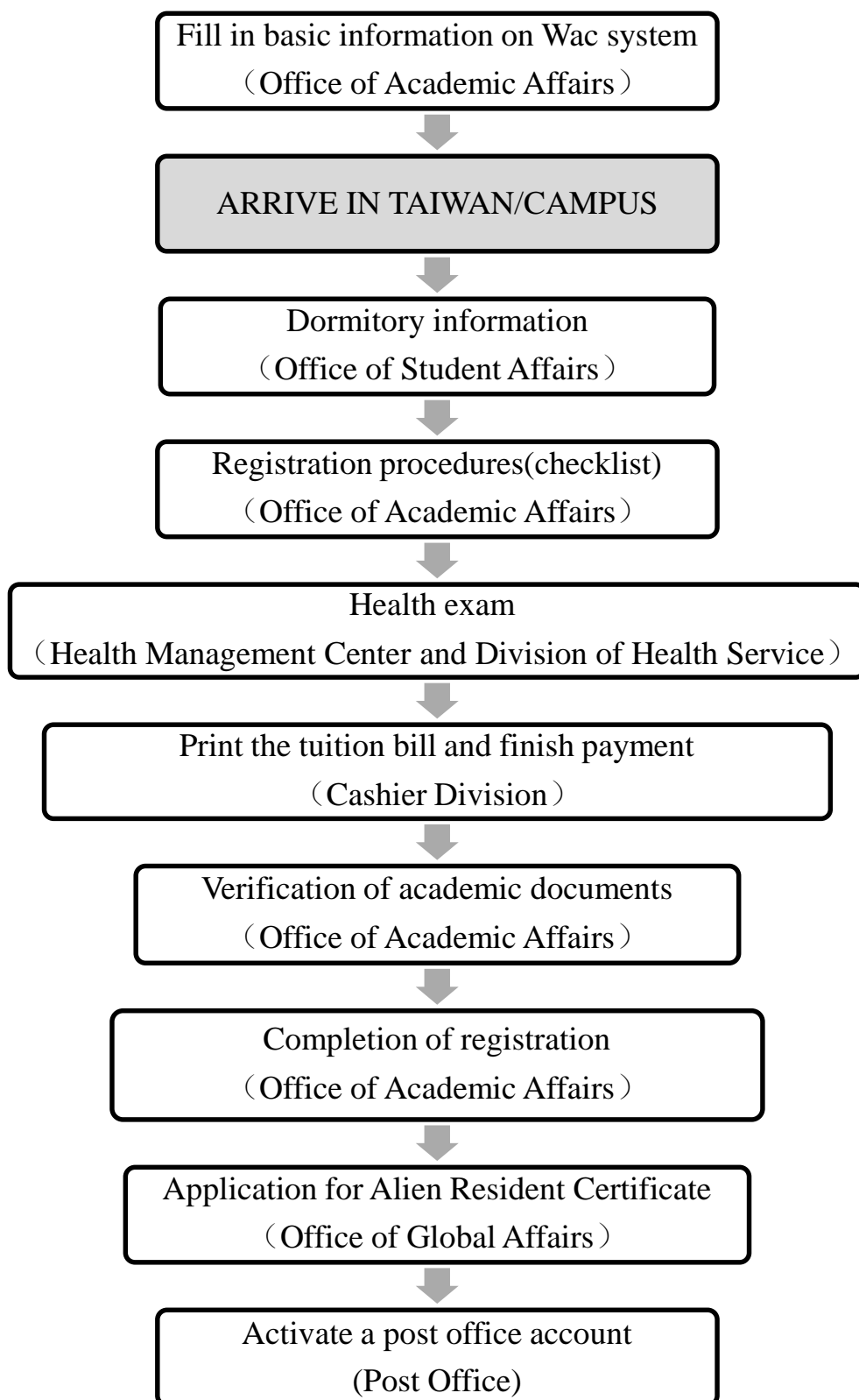
| | Issue | Program | Time | PS |
|---|---|-------------------|---|----|
| 6 | Print the tuition bill and finish payment | M.S. / Ph.D | (Tentative) July 18~ Aug. 1 | |
| | | Post Baccalaureat | (Tentative) July 18~ Aug. 1 | |
| | | B.S. | (Tentative) Sep. 9~Sep. 17 | |
| 7 | Verification of academic documents | M.S. / Ph.D | (Tentative) Aug. 1 | |
| | | Post Baccalaureat | (Tentative) Aug.1 | |
| | | B.S. | (Tentative) Sep. 29 | |
| 8 | Application of Alien Resident Certificate | M.S. / Ph.D | (Tentative) Within 30 days after quarantine period | |
| | | Post Baccalaureat | | |
| | | B.S. | | |
| 9 | Activate a post office account | M.S. / Ph.D | (Tentative) | |
| | | Post Baccalaureat | (Tentative) | |
| | | B.S. | (Tentative) | |

The date may change on a rolling basis in accordance with the policy and regulations of Taiwan government and KMU.





Flow Chart of Registration Procedures





Course selection

(Office Of Academic Affairs and affiliated departments)



Utilization of students information system

(Office of Library and Information Services, affiliated
departments)



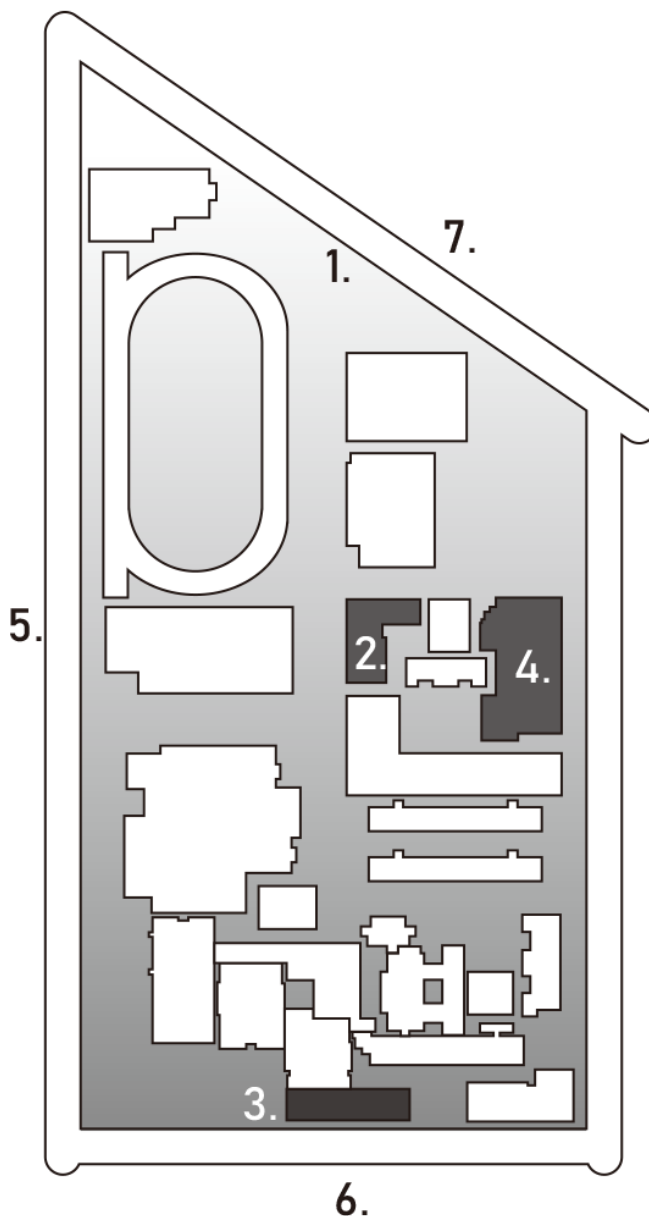


KMU Campus Map

Important buildings for registration

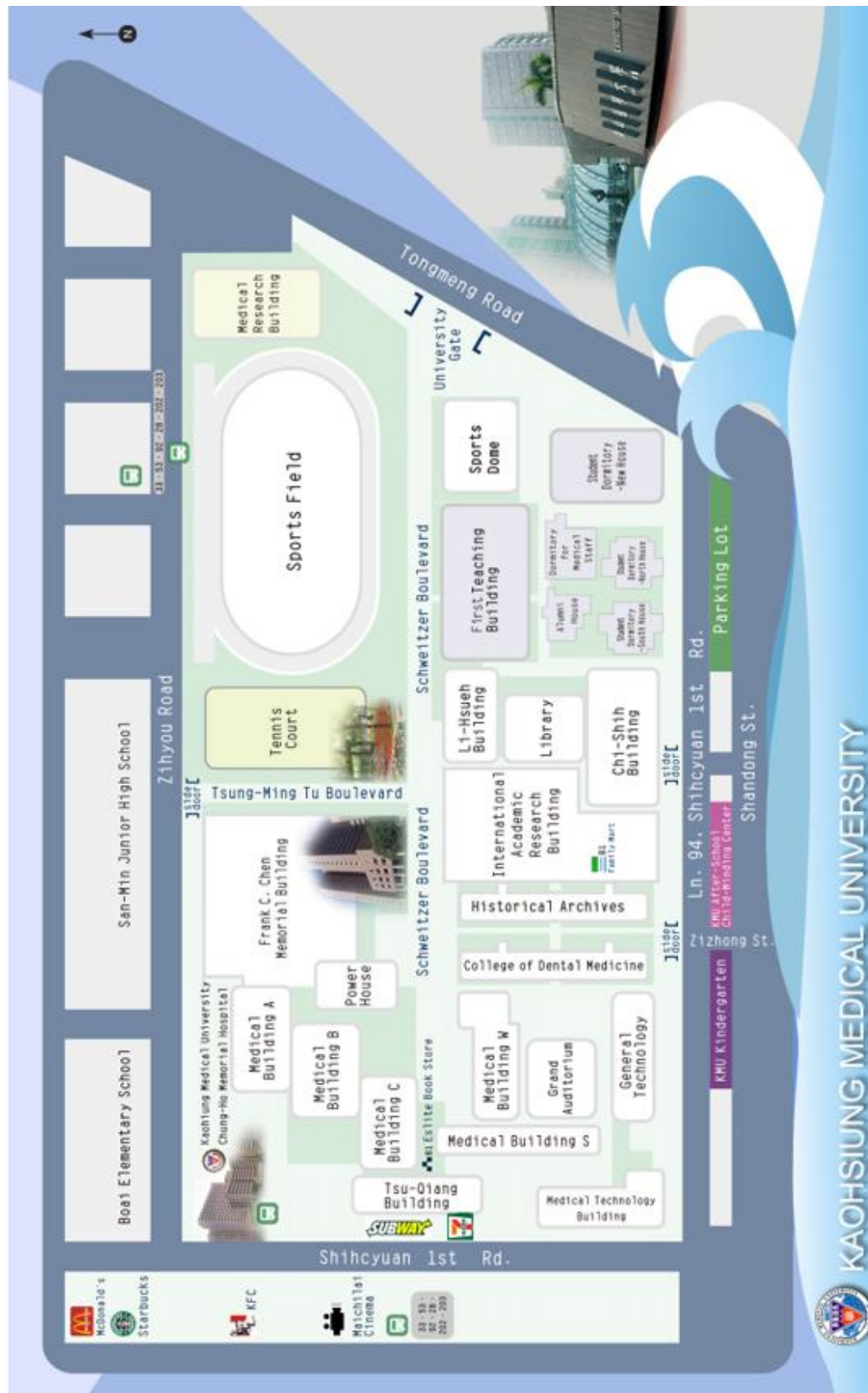
Kaohsiung Medical University

1. Gate
2. Li-Hsueh Building
(Office of Academic Affairs / Office of Global Affairs)
3. Zihciang Building
(Health Management Center)
4. Chi-Shih Building
(Division of Health Service / Post Office)
5. Tzyou 1st Rd.
6. Shih-Chuan 1st Rd.
7. Tongmeng 1st Rd.





KMU Campus Map with Surroundings

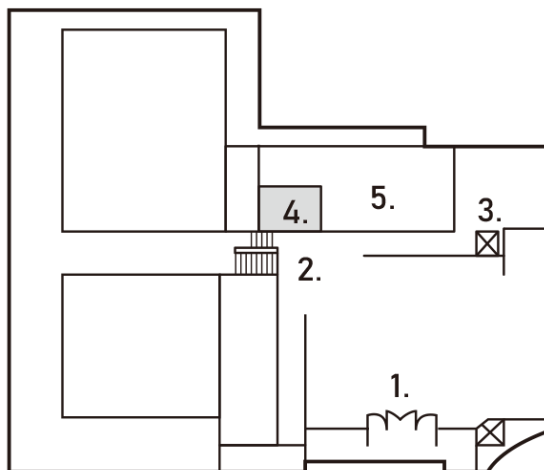




Office sites for the registration procedures

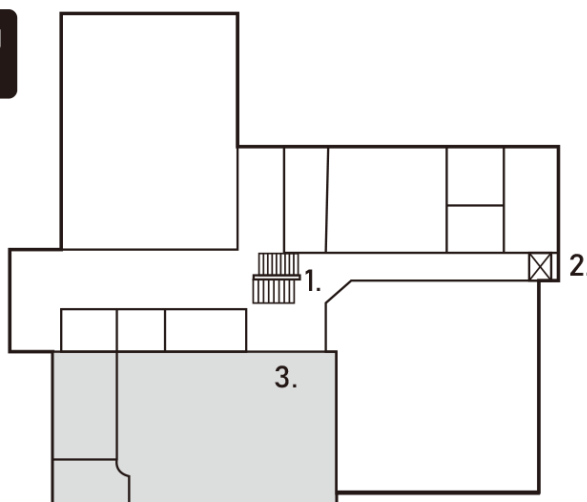
Li-Hsueh Building 1F

- 1. Entrance
- 2. Stairs
- 3. Elevator
- 4. Cashier
Division
- 5. General
Affairs



Li-Hsueh Building 2F

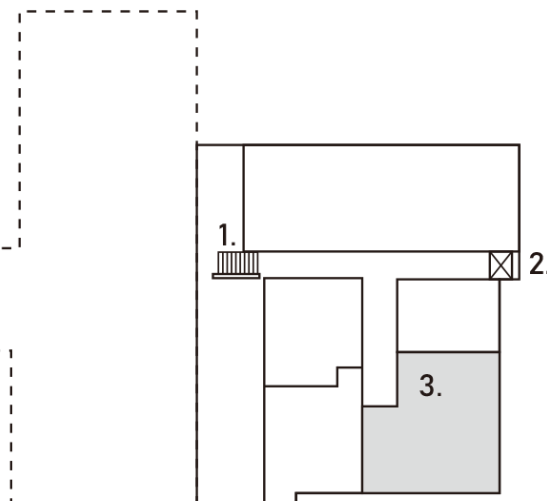
- 1. Stairs
- 2. Elevator
- 3. Office of
Academic
Affairs.
(Division of
registration and
curriculum)





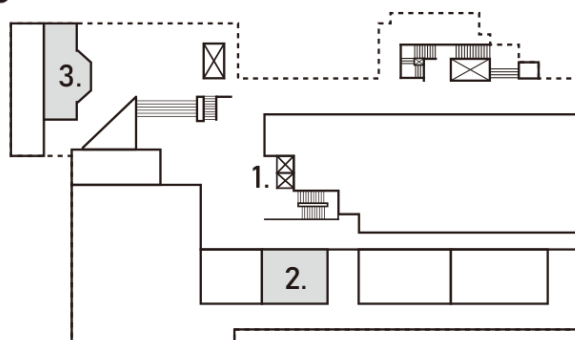
**Li-Hsueh Building
4F**

- 1. Stairs
- 2. Elevator
- 3. Office of
Global
Affairs.
(Division of
Student Exchange)



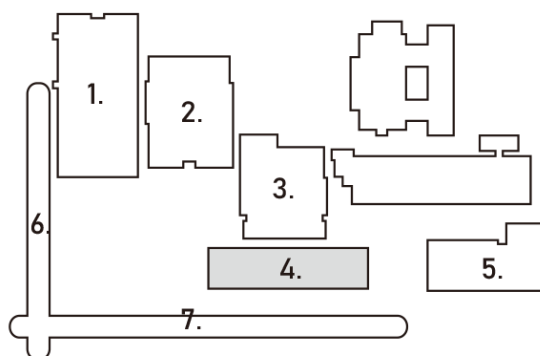
**Chi-Shih Building
1F**

- 1. Stairs
& Elevator
- 2. Division of
Health
Service
- 3. Post Office



**Kaohsiung Medical
University Chung-Ho
Memorial Hospital**

- 1. Hospital Building A
- 2. Hospital Building B
- 3. Hospital Building C
- 4. Zihciang Building
(Health Management
Center)
- 5. Medical Technology
Building
- 6. Tzyou 1st Rd.
- 7. Shih-Chuan 1st Rd.





Steps of registration

Fill in basic information on Wac system

1. Go to Wac system: <https://wac.kmu.edu.tw/>
2. Login ID: your student ID number
Login password: The default would be your birthday (format: yymmdd; Taiwan year). For example, if you were born in January 1st, 1983, then your default password will be 720101 (which means 1983-1911=72).
3. [Chinese Vision]: 學生→D.1.教務資訊→D.1.01 新生學生基本資料設定
[English Vision]: Student Service→Freshmen Fill in Basic Information
4. Type your personal information and fill in all in the system

NOTICE How to find my student ID number?

You can find it here: <https://wac.kmu.edu.tw/qur/qurq0020.php>

Master program and PhD program students can search it since Jun 21.

※Please finish it before you arrive in Taiwan.

※Time schedule for this step:

Master and PhD program

Post Baccalaureat Medicine students(後醫系)

Operation time: 2022/07/06 to 2022/07/28

Undergraduate program (大學部)

Operation time: 2022/08/13 to 2022/08/29

The date may change on a rolling basis in accordance with the policy and regulations of Taiwan government and KMU.

※If you have any question about this, please ask the Division of Registration & Curriculum. (**Contact person:** Ms Wu: skycaca@kmu.edu.tw)

Fill in “International Student Admission Affidavit” and “International Student Scholarship Type A Affidavit”.

Please refer to Page.11-15 for these documents and email the soft copy to reachkmu@kmu.edu.tw.





1. International Student Admission Affidavit

Kaohsiung Medical University International Student Admission Affidavit

[Freshmen of 2022 academic year]

I, [Person's Name] , am a freshman of
 [name of doctoral or master program] , Kaohsiung Medical
University, Taiwan, and do hereby certify, declare and affirm all of the following:

- I am the person who executed this affidavit.
- **I'm willing to attend Kaohsiung Medical University and finish the enrollment procedure. Due to the COVID-19 infection situation, I would like to do the registration process online before coming to Taiwan, and I will complete the tuition payment soon after arrival.**
- The statements contained on this affidavit including accompanying documents (Identification card, passport, diploma, transcript), are true, legitimate and complete in every aspect.
- I have not suppressed or withheld information that might affect this affidavit.
- I understand that any false or misleading information in, or in connection with, my affidavit may be cause for denial of diploma/certificate, disciplinary action against a diploma/certificate, or revocation of a diploma/certificate, even if I graduate.
- I have read and understand this affidavit.

Print Name: _____

Sign Name: _____

Identification Number (Pass port): _____

Contact Phone Number: _____

E-mail: _____

Date: _____





2. International Student Scholarship Type A Affidavit

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Kaohsiung Medical University International Student Scholarship Type A Affidavit

[Freshmen of 2022 academic year]

I, [Person's Name] , am a freshman of
 [name of doctoral or master program] , Kaohsiung Medical
University, Taiwan, and do hereby certify, declare and affirm all of the following:

- I am the person who executed this affidavit.
- I understand that the stipend can be received for 2022 academic year
(started in September, 2022 and ended in Jun.,2023), but will be received
since the first month I arrive in Taiwan.
- I understand this scholarship should be applied by year, and reviewed by
Committee of International Academic Communication.
- I have read and understand this affidavit.

Print Name: _____

Sign Name: _____

Identification Number (Passport/ARC): _____

Contact Phone Number: _____

E-mail: _____

Date: _____





3. Quarantine and Self-Health Management Affidavit

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Edition: 2022.07.04

Kaohsiung Medical University Quarantine and Self-Health Management Affidavit

高雄醫學大學檢疫和自主健康管理切結書

I, _____ [Name/Student ID], am a student of [Department], Kaohsiung Medical University, Taiwan, and do hereby certify, declare and affirm all of the following:

我是高雄醫學大學的學生，在此聲明和確認以下所有內容：

I am the person who executed this affidavit. I am willing to follow the regulations and procedures of Taiwan government for entering Taiwan. Due to the urgent situation of COVID-19 infection and in conformity with the governments' epidemic prevention measure, if there is something left unmentioned or changed, I will follow the newest policy and regulation.

此份切結書是由我本人填寫，我願意遵守臺灣入境相關之規定與程序，若防疫政策因疫情變化而改變，依臺灣政府最新防疫規定辦理。

1. Stay in ☐ **Government Facilities** / ☐ **Quarantine hotel** for 8 days till receiving the PCR report negative. This policy may change on a rolling basis in accordance with Taiwan government and KMU.

住集中檢疫所/防疫旅館 8 天至收到檢測陰性通知(依臺灣政府最新防疫規定辦理)

- **I understand that I need to take COVID-19 test within 2days before boarding.**
我明白我必須在登機前 2 天做 COVID-19 檢測。
- I should pay for quarantine hotel, taxi, COVID-19 test, etc. that are related to and in accordance with the newest epidemic prevention policy and regulations in Taiwan.
我會自付防疫旅館、計程車資、COVID-19 檢測費用…等其他防疫衍生費用（依臺灣政府最新防疫規定辦理）。
- I understand that I am not qualified for quarantine reimbursement unless I have medical crisis notice of my family.
我明白除非我有家人的病危通知，否則我無法申請防疫補償金。
- I understand I can't use public transportation nor come to campus. I have to wear mask once I leave my room during self-health management period.
我了解在自我健康管理期間我不能搭乘公共交通工具及出入公共場所，不能來校園，離開房間後必須全程戴口罩。





- 我沒有隱瞞任何可能影響本切結書的資訊。如以上資料有不實，本人同意負相關法律責任及罰鍰。

- 我了解離臺之後可能衍生的所有問題與風險(例如無法回臺、影響獎學金受獎資格、無法完成學業等)且承諾一切後果自行承擔。

- 親簽本切結書之後，我必須將我本人親簽後的切結書送至系所，請系所上簽呈並取得高雄醫學大學首長同意。我了解在取得高雄醫學大學首長同意之前，我不能離開臺灣。

☐ I have read and understand this affidavit. 我已閱讀並理解本切結書。

Phone Number 電話號碼:





Before entering Taiwan

In Taiwan, there are promoting about getting the vaccine. Hence, it is recommended to take both doses(or 3 doses) of vaccine in your country before entering Taiwan.

Apply for the Visa and Entry Permit

According to the newest COVID-19 prevention policies, foreign students need to get VISA- Applying Approval and Entry Permit from Ministry of Education, Taiwan (MOE) before booking flight to Taiwan. KMU will give you VISA- Applying Approval soon after we receive it from MOE. We will provide the new version of Quarantine and Self-Health Management Affidavit if there is any changing.

After receiving Resident Visa, students can book the flight and inform OGA your flight information. **The date of the flight has to be at least 10 working days after you inform OGA.** OGA will send those information to MOE to get entry permit for you. After this steps students have to **fill in the quarantine system** after receiving the entry permit, and send the screen shot of the final page OGA. (sara@kmu.edu.tw) (<https://hdhq.mohw.gov.tw/Default1?openExternalBrowser=1>)

Due to the COVID-19, the policy and regulations may change on a rolling basis in accordance with Taiwan government and KMU. **OGA will inform you in accordance with the latest policy and regulations via e-mail.**

Arrive in Taiwan

According to the present regulations, students have to apply for a **prepaid card** when landing at Taiwan airport. The expiration date must be longer than **10 days so the CDC can track your location.**

Students are allowed to enter campus after completing **the quarantine period** and **self-health management period.**

Due to the COVID-19, the policy and regulations may change on a rolling basis in accordance with Taiwan government and KMU. **Office of Global Affairs (OGA) will inform you in accordance with the latest policy and regulations via e-mail.**





Arrive in Campus

If you need to take taxi to KMU, you can provide the sentence below to the driver, or scan the QR code of KMU and show it to the driver:

你好，我想去高雄醫學大學(學校)，請帶我到同盟路的校門口下車，學校地址是高雄市三民區十全一路 100 號。謝謝！

Hi, I want to go to KMU. The address of KMU is No.100, Shih-Chuan 1st Road, Kaohsiung. Thanks!

KMU on the Google map:



For reference only, the taxi fee from KHH Airport will be NT. 280-450; from THSR Zuoying Station will be NT. 180-250; from MRT Houyi Station will be NT. 90-120.

※Foreigners In Taiwan 24hr Call: 0800-024-111





Dormitory information

Due to the reconstruction of dormitory, students will most likely need to rent outside the campus.

1. The Office of General Affairs is still working on off-campus dormitory. For the latest updates, please go to the website: <https://reurl.cc/ZLQEW> , If there are off-campus dormitory available, the related application procedure will be announced on the website: <https://reurl.cc/QK7O9>
2. If you want to be on the alternative list of Dorm, please email to (reachkmu@kmu.edu.tw) before **July 12th**.(M.S. / Ph.D/Post Baccalaurea), before **Aug 17th**.(B.S)
3. For students who live outside campus, please send your address to (reachkmu@kmu.edu.tw).

Registration procedures(checklist)

Please go to the Office of Academic Affairs (Division of Registration and Curriculum) and take a checklist of registration procedures. You will get student ID card after finishing the procedures..

Health Exam

1. Please bring the admission letter when doing the health exam.
2. Students are required to refrain from eating at least 8 hours before the medical check up.
3. Students are required to prepare **fees of NT600** upon the Health Exam and go to the Health Management Center of KMU Hospital to do the medical check up.
4. Students will receive the receipt for Health Exam from the hospital authorities.
5. Please bring the receipt to the Division of Health Service and get a stamp on the checklist of registration procedures.

If you have any question about this, please ask the Division of Health Service.

Contact person: Ms Zhuang ping@kmu.edu.tw





Print the tuition bill and finish payment

<Print the tuition bill>

The tuition fee invoice/payment slip is available for print on the internet, you can find the information of payment notice here: <https://oga.kmu.edu.tw/index.php/zh-TW/department-navigation/cashier-section/tuition-fee>

<Finish payment>

1. **The process for the Elite(培英), MOE, MOFA and MOST scholarship students**
 - 1) Students can pay the tuition by installment plan for the monthly stipend. We will confirm the installment plan according to your preference after you finish the registration.
 - 2) If you have any question of payment deadline, please contact Sara, staff of Office of Global Affairs (sara@kmu.edu.tw) directly.
2. **The process for the KMU scholarship students**
 - (1) Come to OGA (Office of Global Affairs) and sign a receipt that can prove you successfully get the scholarship.
 - (2) The OGA put the stamp on your tuition fee bill and calculate how much you need to pay.
 - (3) Bring your bill to the division of cashier to finish your payment and you will get the receipt of the tuition fee.
 - (4) If you have any question of payment deadline, please contact Sara, staff of Office of Global Affairs (sara@kmu.edu.tw) directly.

1. Time schedule for this step:

2. **Master program, PhD**
3. **from 2022/07/18 (Mon.) to 2022/08/01 (Mon.)**
4. **Post Baccalaureat**
5. **from 2022/07/18 (Mon.) to 2022/08/01 (Mon.)**
6. **The date may change on a rolling basis in accordance with the policy and regulations of Taiwan government and KMU.**





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- (**Contact person:** Ms Wu: skycaca@kmu.edu.tw)





Application for Alien Resident Certificate

*A foreign national who enters with a residency visa, shall apply for an ARC **in 30 days** after arrival.*

A foreign national who enters with a residency visa or obtains a residency visa in Taiwan shall apply for an ARC within 30 days or the over-due penalty will be NT\$ 2,000-10,000. A foreign national who applies for changing his/her domicile or his/her place of employment during the period of his/her residency, he/she shall apply for registering the change within 30 days or the over-due penalty will be NT\$ 2,000-10,000.

ARC application guideline:

※ Directly Apply Online.

<https://coa.immigration.gov.tw/coa-frontend/student/entry/foreign-student>

※ Required documents (verify the original and take its copy).

1. A completed application form:
http://ciae2.kmu.edu.tw/images/doc_download_Arrival_in_Taiwan/ARC.pdf
2. A passport with resident visa. (A foreign national applying for modifications in the reasons for residency pursuant to Paragraph 2 of Article 23 of the Act, is exempt from being examined for an entry visa)
3. Related documents for residency (Studying): A Student ID card with a stamp from Office of Academic Affairs.
4. One 2''x 2'' colored photo, front head and shoulder, taken within six months.
5. A foreign national who applies for an ARC reissuing shall submit Declaration of Loss of ARC or a Crime Report

※ Fees: NT1,000.

※ Processing time: **10 working days.**

NOTICE Please keep the receipt after you finish the payment, and hand in it when you pick up ARC card.

※ If you have any question about this, please contact Office of Global Affairs (OGA) staff via email : reachkmu@kmu.edu.tw)





Activate a post office account

1. Prepare the ARC, Passport, Personal Stamp and NTD 100 to the post office on campus.
2. Since the post office bank account can only be applied after the acquisition of ARC, students are required to carry enough cash to pay the mandatory fees.

Course selection and Utilization of student information system

1. The 2022 Academic Calendar (Eng-Vision): [2022-2023 Academic Calendar](#).
2. Please check this website for course selection:
<http://academic.kmu.edu.tw/index.php/en-GB/online-service>
3. Course registration system: <http://wac.kmu.edu.tw/>
4. You will need student number and password to log into the system and register the courses. **For password, the default would be your birthday (format: yymmdd; Taiwan year). For example, if you were born in January 1st, 1983, then your default password will be 720101 (which means 1983-1911=72).**
5. Date of Course Selection:

Preliminary course selection (預選課時間):

Master and PhD program

2022/08/15(Mon.) to 2022/08/26(Fri.)

Post Baccalaureat Medicine students(後醫系), Undergraduate program (大學部)

2022/08/22(Mon.) to 2022/08/26(Fri.)

First stage course-adding/dropping (第一次加退選):

2022/08/29 (Mon.) to 2022/09/02(Fri.) 11:59

Second stage course-adding/dropping (第二次加退選):

2022/09/02(Fri.) 20:00 to 2022/09/12(Mon.) 11:59

※If you have any question about the course selection, please ask the Division of Registration & Curriculum.

(Contact person: Ms Wu: skycaca@kmu.edu.tw)

※If you have any question about the student information system, please ask the office of Library and Information Services by mail olis@kmu.edu.tw.





Other information for freshmen

1. Visa

- Please contact Taiwan Embassy or Taipei Economic and Cultural Center in your country directly.
- Please make sure the type of your visa is **Resident VISA**, NOT Tourist VISA.

2. Pick-up service

The Global Affaris Office do NOT have Pick-up Service.

3. Checklist for Students' Expenditure Upon the Arrival in Taiwan

| Items | Amount (NTD) |
|---|--|
| *SIM Card | 1,000 |
| *Quarantine hotel | 13,600 (\$1700/per day*8 days) |
| *Quarantine taxi (to and from airport, quarantine hotel, hospital...etc) | 2,600-3,000 |
| *Health exam | 600 |
| *ARC Application (For those who hold resident visa) | 1,000 |
| *Tuition and miscellaneous fees | Depends on one's affiliated department |
| *Accommodation fees | 6,000~15,000 per month |
| Group Insurance (For those without authenticated overseas insurance) | 800-2,000 |
| *Textbook, stationary, others | 2,000-4,000 |
| *Daily Expenses | Approximately 7,000 per month |
| Security Insurance | 406 |
| Campus Internet Usage | 350 |

*mandatory item

*Scholarship recipients can receive stipened at least one month after providing the post account to Office of Global Affairs.

The amount may change on a rolling basis in accordance with the policy and regulations of Taiwan government and KMU.





Living information in KMU



Climate

Taiwan enjoys warm weather all year round. Weather conditions fluctuate during spring and winter, while in summer and autumns, the weather is relatively stable. The annual average temperature is at 22 degrees Celsius, a comfortable condition, with the lowest temperatures on the lowlands generally ranging from 12 to 17 degrees Celsius (54-63 Fahrenheit). Therefore, with the exception of a few mountainous areas where some traces of snow can be found during winter, no snow can be seen in Taiwan. During the raining season (March to May), continuously drizzling rain will sometimes fall on Taiwan. When visiting Taiwan during this period, remember to carry an umbrella at all time. Although it might seem romantic to have a stroll in the rain, it is no fun to travel when you're soaking wet. During the summer time (June to August), typhoons sometimes approach or hit the country.

Voltage

Electricity in Taiwan is 110 volts, alternating at 60 cycles per second. If you come to Taiwan with a device that does not accept 110 volts at 60 Hertz, you will need a voltage converter. There are three main types of voltage converter. Resistor-network converters will usually be advertised as supporting something like 50-1600 watts. They are light-weight and support high-wattage electrical appliances like hair dryers and irons. However, they can only be used for short periods of time and are not ideal for digital devices. Transformers will have a much lower maximum Watt rating, usually 50 or 100. Transformers can often be used continuously and provide better electricity for low wattage appliances like battery chargers, radios, laptop computers, cameras, mp3 players and camcorders. However, they are heavy because they contain large iron rods and lots of copper wire. Some companies sell combination converters that include both a resistor network and a transformer in the same package. This kind of converter will usually come with a switch that switches between the two modes. If you absolutely need both types of converter, then this is the type to buy.



Taiwan Plug Adapters and Outlet Shapes

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Outlets in Taiwan generally accept this type of plug Flat blade plug



If your appliance has a different shape of plug, you may need a plug adapter.

Time Zone

UTC +8:00

Currency Exchange

If you want to exchange currency, you need to bring the required certificates to banks or post office

1. Required Certificates: Passport
2. Commission charge and the USD/NT, EUR/NT, or JPY/NT exchange rates will be a little bit different from different banks and post office.

Phone Numbers

There are three telecommunications companies: Chunghwa Telecom, Taiwan mobile, Far East Tone in Arrivals Hall, Kaohsiung International Airport.

Or you can go to Telecom Service Center near Campus below:

| Name | Address | Business hours |
|----------------------|--|----------------|
| Chunghwa Telecom | No.80, Tzyou 1st Road, Kaohsiung City | 11:30-21:00 |
| Taiwan Mobile | No.107, Tzyou 1st Road, Kaohsiung City | 11:30-21:00 |
| Far East Tone | No.119, Tzyou 1st Road, Kaohsiung City | 11:30-21:00 |
| T Star | No.109, Tzyou 1st Road, Kaohsiung City | 11:30-21:00 |
| Asia Pacific Telecom | No.121, Tzyou 1st Road, Kaohsiung City | 10:30-21:00 |

Required documents for application: If you are a student from China, please bring your **Exit & Entry Permit**. If you are not a student from China, please bring your **passport**.





Travel Information

Please go to this official website to get more information: <https://khh.travel>

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MRT Information- Kaohsiung Rapid Transit Corporation

Please go to this official website to get more information: <https://www.krtco.com.tw/>

Emergency Contact

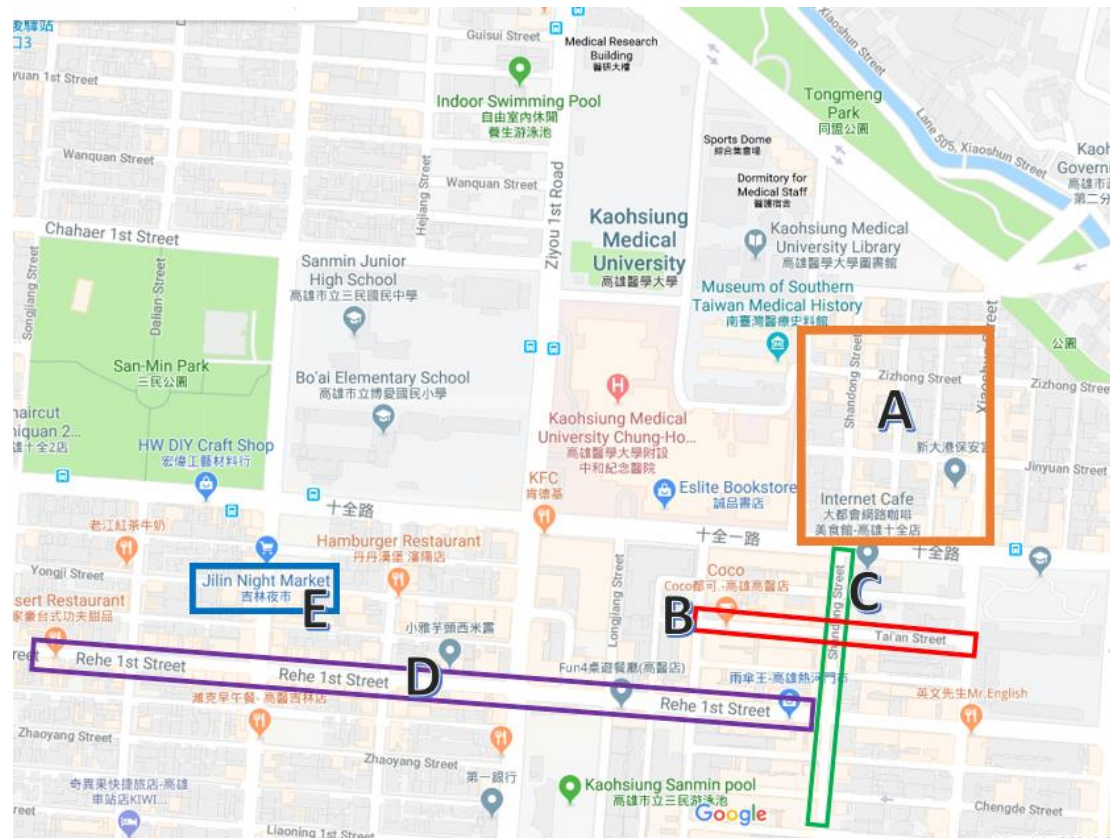
1. Police Station: 110
(In case you are in a car accident, please do not move the vehicles for keeping the science intact.)
2. Fire Bureau: 119
3. Campus Security Center: 07-3220809(24H)
4. KMU Hospital Emergency Room: 07-3208249



Surrounding Area

1. Where can I get food?

On campus, you can go to student restaurant, which located on the B1 of International Academic Research Building. If you want to find restaurant out of campus, you can find it easier in the place A~E as below.



- A: East Gate Area(東側門區)
- B: Tai-An Street(泰安街)
- C: Shan-Dong Street(山東街)
- D: Re-He Street(熱河街)
- E: Jilin Night Market(吉林夜市)







2. Where can I buy daily supplies?





■ Supermarket/ Grocery Supplier

| Store Name | Store Brand | Branch Address which Nearest with Campus |
|------------------|---|--|
| 小北百貨 SHOW BA |  | The corner of Tzyou Rd. and Jiuru Rd. (New Opening) 24HR |
| 全聯福利中心 Pxmart |  | No.229, Bo'ai 1st Rd., Sanmin Dist., Kaohsiung City 08:00~23:00 |

■ Cosmeceutical shops

| Store Name | Store Brand | Branch Address which Nearest with Campus |
|----------------|---|--|
| 康是美 Cosmed |  | No.100, Shiquan 1st Rd., Sanmin Dist., Kaohsiung City 07:00~23:00 |
| 屈臣氏 Watsons |  | No.80, Ziyu 1st Rd., Sanmin Dist., Kaohsiung City 10:00~23:00 |

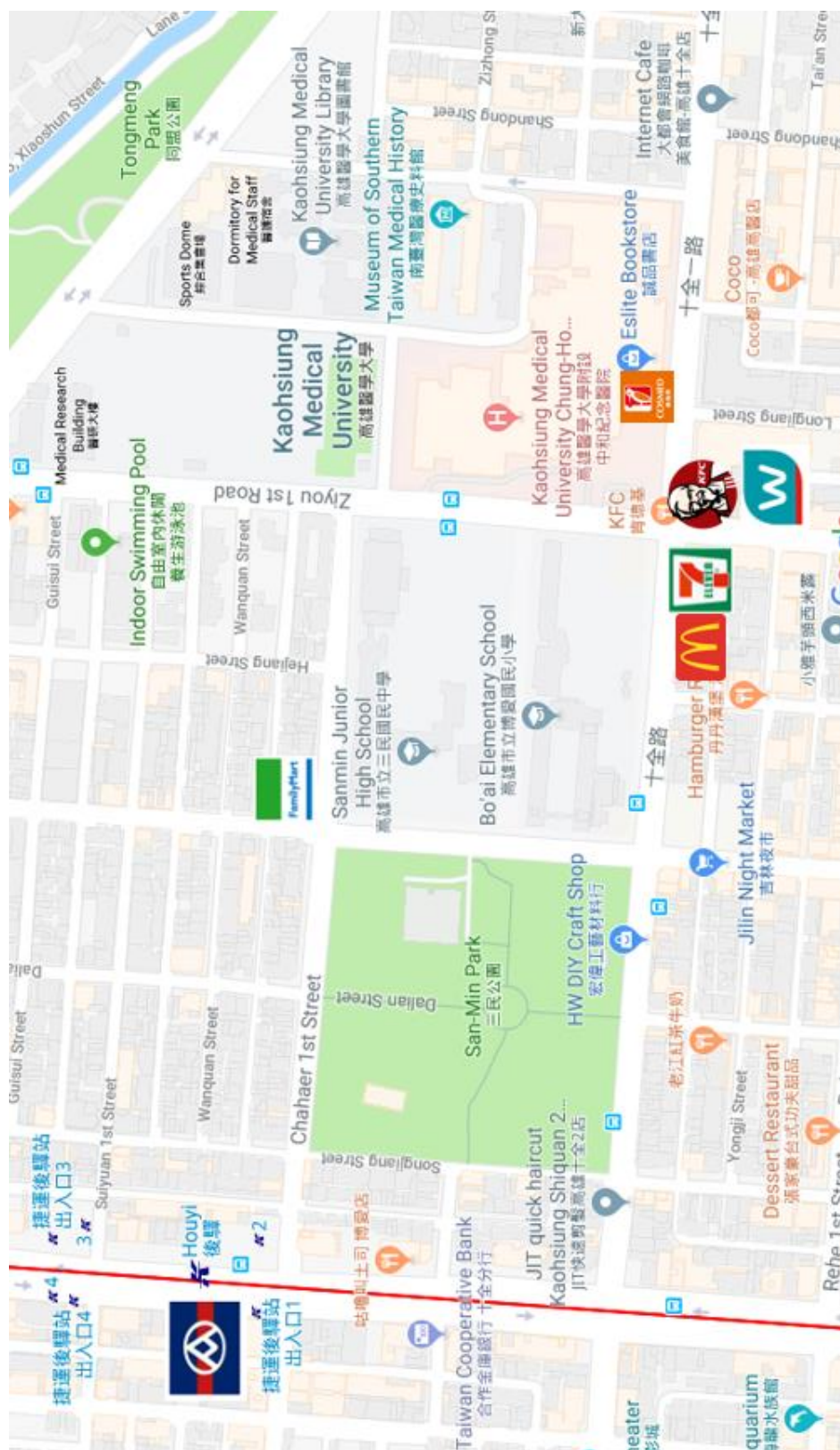
■ Convenience Store (24HR)

| Store Name | Store Brand |
|---------------|---|
| 7-Eleven |  |
| 全家 FamilyMart |  |
| 萊爾富 Hi-Life |  |
| OK Mart |  |





Surrounding Area Map





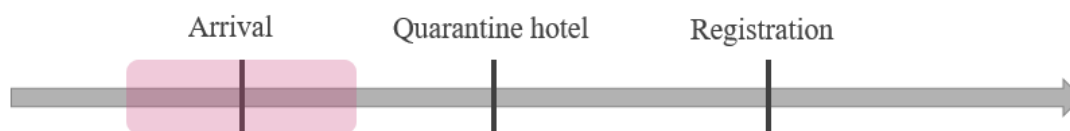
Arrival process and Quarantine Regulation





Arrival process and costs

Arrival Steps



1. We will send a new student list to MOE, then MOE transfer the documents to the Economic and Cultural Office abroad. After the Economic and Cultural Office receives the list, foreign students can apply for Resident VISA.
2. After receiving VISA, students can book the flight and inform OGA, KMU. The date of flight has to be 10 working days after students inform OGA. After that, students can receive **entry permit**.
3. Students should inform OGA your flight ticket (including name, flight number, date) and KMU will arrange the quarantine hotel.
4. Once the quarantine hotel is arranged, KMU will report to MOE, and provide students the **entry permit** and the quarantine hotel information to students.
5. After receiving the entry permit, students have to fill in the quarantine system for entry report including contact number, flight info, quarantine hotel, COVID-19 negative result. (<https://reurl.cc/gWgmMV>)
6. Students has to sign **Quarantine and Self-Health Management Affidavit**, **International Student Admission Affidavit** and **International Student Scholarship Affidavit** and send the soft copy to OGA.
7. After receiving the affidavit OGA will invite Line group, and stay in touch with students.
8. Before boarding, the local airline company will check the official inform document sent by school and entry permit.
9. After arrival, students' luggage will be examined and students have to apply for a prepaid card and the expiration date must be longer than 30 days. Then put the phone number on the quarantine system for entry so the confirmation text will be sent to your phone.
10. Students will have body temperature checked and show the confirmation text on phone at immigration agency counter and MOE will check students' information again before students enter Taiwan.
11. After arrival, students have to check-in at MoE overseas students' reception counter and staff will check students' identity again and hand out quarantine cards for students.





12. All students need to report the time of “arriving airport”, “taking quarantine taxi” and “arriving quarantine location” via LINE app. Once the students arrive at quarantine hotel, KMU staff will do online health education then report to MOE.

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1. Once the students arrive at quarantine hotel, hotel staff will assist students to check-in and do inform students about the quarantine rules.
2. During **3 days**' quarantine students must take body temperature daily and fill in Health care questionnaire. KMU staff will check students' records everyday.
3. After quarantine students should continue self-health management for **4 days** in quarantine hotel or live in the renting place with individual bathroom/circulation. (*students who live in dorm will need to live in group quarantine facilities or quarantine hotel.)
4. Students must complete resident permit application in 30 days and open post office account.



Line Group

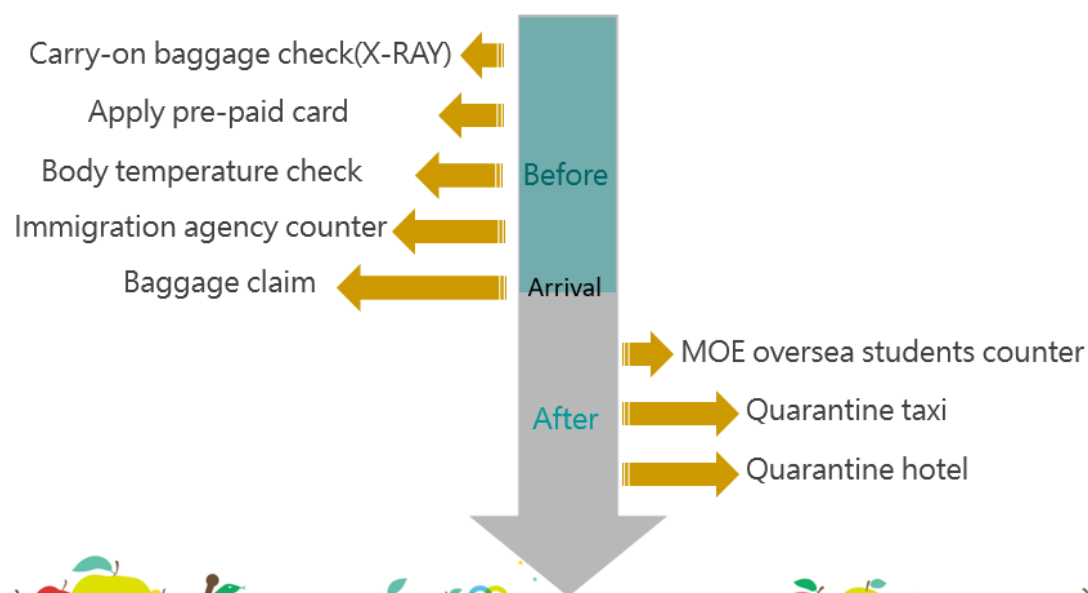




Documents Must have

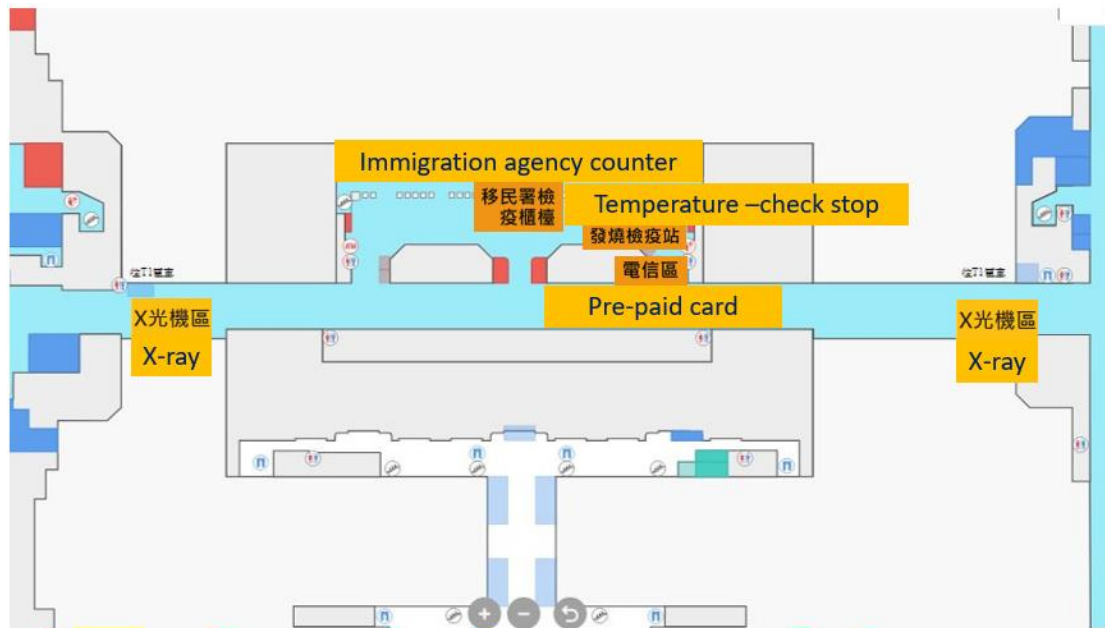
1. Visa
2. Enter permit
3. PCR test negative result
4. Quarantine Notice
5. Quarantine and Self-Health Management Affidavit
6. International Student Admission Affidavit
7. International Student Scholarship Affidavit
8. Pre-Paid SIM card

Steps after alighting



Place to go in the airport

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X光機區 X-ray



電信區 Pre-paid card





移民署檢
疫櫃檯



Immigration agency counter



教育部入境專員-配戴臂章

Badge on MOE staff





Things to know during Pandemic





Check List

(The policy might be changed, please find the latest information from CDC website)

<https://www.cdc.gov.tw/En>

| | | Students who come from high risk countries | | Students who come from non-high risk countries | | Contact Office |
|--|--|--|--------------------|--|--------------------|---|
| | | With KMU scholarship | No KMU scholarship | With KMU scholarship | No KMU scholarship | |
| Fill in basic information on Wac system | | V | V | V | V | Office of Academic Affairs (skycaca@kmu.edu.tw) |
| Sign on affidavit of ' <u>admission</u> ' (if you need to apply for online registration, you should complete this steps) | | V | V | V* | V* | Office of Global Affairs (reachkmu@kmu.edu.tw) |
| Sign on affidavit of ' <u>scholarship</u> ' | | V | | V | | Office of Global Affairs (reachkmu@kmu.edu.tw) |
| Sign on affidavit of ' <u>Board passing</u> ' | | V | V | V | V | Office of Global Affairs (reachkmu@kmu.edu.tw) |
| Flight booking | Submit VISA, Pass port, flight ticket to OGA | V | V | V | V | Office of Global Affairs (sara@kmu.edu.tw) |
| | Book flight with at least 10 working days | V | V | V | V | Office of Global Affairs (sara@kmu.edu.tw) |
| | Booking flight ticket before checking the occupancies with OGA | V | V | | | Office of Global Affairs (sara@kmu.edu.tw) |
| Join LINE group and keep in touch along the itinerary | | V | V | V | V | Office of Global Affairs (reachkmu@kmu.edu.tw) |
| Taking online courses (if you need to apply for online registration, or other reason which cause the disable of attending school, please consult with your department to get resources about the online course) | | V | V | V* | V* | 1-Office of Academic Affairs (skycaca@kmu.edu.tw) 2-your department |





Reminders of Registration

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| | | Normal Registration Procedures | Online Registration Procedures | Deferring Procedures |
|------------------------------|--|---|---|--|
| Applicable circumstances | | when students can arrive before the deadline of tuition payment | when students couldn't arrive before the deadline of tuition payment, but are able to arrive in a specified period, and can do online courses before arrival. | For students who wants to defer study to next semester |
| Before enter Taiwan's board | | — | Complete the information and academic documents submitting on Wac system | fulfilled the deferring application form and ask your department to submit it to Registration Division, Academic Affairs Office. |
| | | Complete 1 affidavit: Quarantine and Self-Health Management Affidavit | Complete 3 affidavit: 1-Boarding pass Affidavit 2-Admission Affidavit 3-Scholarship Affidavit(if you are recipient) | |
| Already enter Taiwan's board | Quarantine & self-health management | 3 days of quarantine period | | |
| | | 4 days of self-health management PCR Test | | |
| | Enter campus and Start the school life | Health exam | Health exam | |
| | | Print the tuition bill and finish payment | Print the tuition bill and finish payment | |
| | | Verification of academic documents on Wac system | — | |
| PS | | If you couldn't finish the payment on time, you will lose the status of student/recipient | If you couldn't finish the payment on time, you will lose the status of student/recipient | You will lose the status of scholarship recipient cause you didn't register at this semester. |



Before arrival

1. Do not bring more than 250 pieces of masks otherwise you have to declare when you enter the custom. It's very easy to buy a mask from pharmacy, convenience store and supermarket. The price for each piece will be NTD 5~NTD 10 depends on different type of the mask.
2. According to the latest policy, please have your 2 days PCR test before departure. The policy might be changed anytime, please kindly visit CDC Website for the latest information. <https://www.cdc.gov.tw/En>

After arrival

- ### 1. Students' Expenditure Upon the Arrival for pandemic

| Items | Amount (NTD) |
|---|-------------------------------|
| *Quarantine hotel | 13,600 (\$1700/per day*8days) |
| *Quarantine taxi (to and from airport, quarantine hotel, hospital...etc) | 2,600-3,000 |

- During the pandemic, the campus will have access control, please bring your students ID card when you enter.

| | |
|-------------------|-------------------|
| | Accessing hours |
| Tongmeng entrance | All day |
| Zinyou entrance | From 06:50- 19:40 |
| East entrance | From 07:30- 19:00 |
| Parking | All day |

