Agreement on Internship for Medical Students of Kaohsiung Medical University

This Agreement is entered into by and among Kaohsiung Medical University (Party A), _____ (Party B), and (name of the student intern) _____ (Party C).

In order to provide clinical teaching and academic research to the student intern, the parties agree to the terms and conditions as follows:

Article 1

Objective of the Internship: Please refer to the content of the internship plan attached by Party A.

Article 2

Rules for the Internship:

- 1. The student internship shall be in accordance with the content of the "Clinical Practice Guidelines for Medical Interns" formulated by the Ministry of Education, and conform to the relevant provisions and regulations.
- 2. Party B shall offer the site and the items required for the internship.
- 3. Party A and Party B shall complete the coordination of the internship teaching one month before the student starts his/her internship. The teaching and evaluation shall be regarded as the key tasks during the internship. In addition, for the purpose of arranging internship matters, Party A shall tabulate the relevant information, such as the number of interns, names of the interns and period of the internship, and send it to Party B one month before the beginning of the internship.
- 4. During the period of internship, Party C shall abide by the rules and regulations issued by Party B and accept the guidance and regular assessment by relevant personnel. If there is misconduct, violation of discipline or non-compliance with the guidance, Party B may handle such misbehavior according to its provisions or deduct the scores of the internship, and may suspend the internship in case of serious violation.
- 5. The relevant accommodation, meals, life safety maintenance or other necessary matters of Party C shall be negotiated additionally by Party A and Party B.
- 6. The accidental and medical insurance of Party C shall be put into effect by

Article 3

Period of the Internship: From <u>mm/dd/yyyy</u> to <u>mm/dd/yyyy</u>.

Article 4

Working Time: Party B's unit offered for internship has the responsibility to ensure the internship quality and physical and mental safety of Party C. The average working hours of four weeks shall be no more than 80 hours per week, and the working hours for each week shall not exceed 88 hours. The daily routine working time shall not exceed 12 hours, and at least 10-hour interval for rest is required between any two internship shifts. The total time for continuous working time shall not exceed 32 hours (working hours of day shift plus working hours of night shift). Medical students may, depending on their workloads and physical and mental conditions after the night shift, make requests to the instructing physician in accordance with the relevant regulations of Party B. The instructing physician may extend the internship hours of the medical interns based on the patient safety considerations and the integrity of the clinical practice.

Article 5

Number of Student Interns: Student interns of year_____ from the College/ Department of _____; ____people in total.

Article 6

Course Title for the Internship: As provided in the list of courses and credits.

Article 7

Credits for the internship: _____credits in total; hours of the internship: _____hour(s) per person.

Article 8

Fees for the Internship: ______ per person.

Article 9

Internship Program: During the internship in each division, Party B shall assign an attending physician with clinical teaching experience, who shall be responsible for the clinical teaching and forming a patient care team composed of a resident physician and the medical interns, to acquire the knowledge, skills of communication and diagnosis, and the attitude of treating patients as family members, while attaching importance to patients' well-being and medical ethics, as required for a medical

generalist through jointly caring for patients.

Article 10

During the internship, Party B shall assign relevant personnel to instruct Party C in the clinical practice. The proportion of the number of medical interns and the instructors shall be in accordance with the accreditation standards for teaching hospitals.

Article 11

During the internship, Party A and Party B shall hold a regular internship review meeting to discuss the relevant matters of the internship for the medical interns.

Article 12

During the internship, Party C shall be responsible for the criminal liability and damages if he/she has caused damage to Party B's property or infringed the rights of Party B's patients intentionally or negligently.

Article 13

Party C shall be responsible for compensation for any accidental or intentional damage, loss or theft of equipment or items used by Party C during the internship.

Article 14

Confidential information obtained or known by Party C from Party B shall not be disclosed to a third party except with the consent of Party B. In addition, in accordance with the Personal Information Protection Act, Party C's personal information obtained by Party B shall be limited to the use for the student internship and for the specific purpose of information safety management.

Article 15

During the internship, Party C should dress properly and wear the identification badge issued by Party B.

Article 16

After the completion of the internship of Party C, Party B should fill in the grades with comments and send them to Party A as the basis for the students' examination results; in the case of spring-semester internship, Party B shall send the results within one week after the completion of internship.

Article 17

In the event of an irresistible major disaster or infectious disease, Party A may notify Party B to recall Party C based on safety considerations. When competent authorities announce the suspension of class due to natural disasters, the suspension standard for the internship of Party C shall be in accordance with regulations prescribed by the local government and the hospital of Party B.

Article 18

In case that Party C is exposed to the internship field with infectious or environmental hazards, Party B shall provide relevant contingency methods and bear the responsibility for treatment and follow-up.

Article 19

Party B shall fulfill its obligation to protect Party C and ensure a safe working environment according to the Sexual Harassment Prevention Act, Act of Gender Equality in Employment, and Gender Equity Education Act. If Party C is sexually assaulted, harassed, or bullied during the internship, Party B shall take prompt and effective corrective and remedial actions pursuant to regulations and notify Party A immediately to report the incident to the competent authority through the campus safety maintenance reporting system.

For a sexual assault, harassment or bullying incident, Party A shall request an investigation according to the Gender Equity Education Act and inform Party B to appoint a representative to attend investigation meetings. If the investigation is conducted by Party B according to the Act of Gender Equality in Employment, Party B is also required to invite Party A's representative A for co-investigation.

Article 20

During the internship, Party B shall assign relevant personnel to instruct Party C in the clinical practice, and Party C may participate in the keynote speech activities held by Party B.

Article 21

During the internship, Party A shall notify Party B in official documents if Party C has to terminate the internship, with reasons.

Article 22

The internship of Party C in Party B's hospitals shall be handled in accordance with Party B's regulations of internship for medical students, and shall be attached to this

Agreement.

Article 23

For matters not mentioned in this Agreement, either party may ask for reviewing, renegotiation and amendment at any time.

Article 24

Upon the expiration of this Agreement, the renewal agreed by Party A and Party B may be in the form of exchange of notes or entering into a new contract.

Article 25

This Agreement is executed in three counterparts, and each party shall retain one copy, respectively.

IN WITNESS WHEREOF, the parties have executed and delivered this Agreement.

Party A: Kaohsiung Medical University President: Address: No. 100, Shiquan 1st Rd., Sanmin Dist., Kaohsiung City 807 Phone number: (07) 3121101

Party B: Superintendent: Address: Phone number:

Party C (Name of the student):

[New fields may be added in the case of a collective contract.]

Date of signing: